

memorandum

TO: Mayor & City Council
John Godwin, City Manager

FROM: Janice Ellis, City Clerk

SUBJECT: **REMOVAL/APPOINTMENT TO THE LIBRARY BOARD**

DATE: August 2, 2016

BACKGROUND: Policies and Procedures for Boards, Commissions, and Committees adopted by City Council require that appointments be made at the second regular City Council meeting in June.

STATUS OF ISSUE: Appointments were made on June 27. On July 12, 2016 and after having missed more than eight meetings in a year, the Library Board made the decision to replace one of its board members. Ms. Michelle Cowling is the only applicant for the Library Board at this time.

BUDGET: N/A

RECOMMENDATION: Approve the Library Board's request to remove Mike Pendleton from the Library Board and appoint Ms. Michelle Cowling to the vacancy.

BOARD/COMMISSION/COMMITTEE APPLICATION

The Paris City Council is seeking committed individuals who are dedicated to the well-being of the Paris community to serve on its standing boards, commissions, and committees. In general, it is the City Council's policy to appoint persons to a maximum of two consecutive full three-year terms on a given body. In addition to the general qualifications listed in the certification below, other qualifications may be mandated by statute, City Charter, ordinance, or resolution. Please complete the information requested below and return to: City Clerk, 150 SE First Street/P.O. Box 9037, Paris, Texas, 75461. Please note that all qualified applicants will be interviewed in open session by the City Council.

Board/Commission/Committee of Interest

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Main Street Advisory Board |
| <input type="checkbox"/> Building & Standards Commission | <input type="checkbox"/> Municipal Band Commission |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Economic Development Corporation | <input checked="" type="checkbox"/> Public Library Advisory Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Traffic Commission |
| <input type="checkbox"/> Housing Authority Board of Commissioners | <input type="checkbox"/> Zoning Board of Adjustment |

Candidate Information

Name: Michelle Cowling

Address: 2720 Oak Creek Drive, Paris, TX 75462

Work Phone: 903-783-7115 Home Phone: 903-715-8809

Fax: _____ E-mail Address: mlcowling@yahoo.com

Please note any special knowledge, education, or experience you have that is applicable to the function of the board, commission, or committee of interest (attach additional pages if necessary). If applicable, list dates of service on any City boards, commissions, or committees.

I have a BSBA and an MBA from Texas A&M University - Commerce. I have been a patron of the library since moving to Paris in 1991. My work experience is in accounting and technology.

I participated in Leadership Lamar County; class of 2013.

Certification and Authorization

By signing below, I acknowledge that I am aware and agree to the prohibitions of the City of Paris Charter and the laws of the State of Texas regarding nepotism and conflicts of interest of appointees to City boards, commissions, and committees. I also certify that if appointed I will attend at least 75 percent of all regular meetings and shall not have any delinquent indebtedness to the City during my term. I understand that the number of positions on a given board, commission, or committee is limited and that I may not be appointed; however, if I am not appointed, I agree to be placed in a database for possible future notification of topics of interest. I certify that the information given by me in this application is true and correct and any false information or misrepresentation is sufficient grounds for disqualification. I authorize the City of Paris to verify all information provided in this application. In accordance with Section 552 of the Local Government Code, I understand that information provided in this application may be available to the public upon request.

Signature of Candidate: *Michelle Cowling* Date: 05/04/2016

For City Clerk's Use Only

Conflict of Interest: Y / N Indebtedness: Y / N Nepotism: Y / N Dist.: 1 2 3 4 5 6 7 Previous Service: 0 1 2 3 4 5 6